



STATE OF DELAWARE
Child Death, Near Death and Stillbirth Commission

December 5, 2008

DRAFT MINUTES FOR APPROVAL

Meeting Date and Time: December 5, 2008 1:00 PM

Meeting Location: Appoquinimink State Service Center Conference Room

In Attendance:

- **Commissioners**
Dr. Garrett H.C. Colmorgen, Tania Culley, Esq., Ms. Marjorie Hershberger, Ms. Marie Renzi, Dr. Philip Shlossman, Dr. Wendy Sturtz, Ms. Leslie Newman, Dr. Lani Nelson-Zlupko, Ms. Patricia Ciranni, C. Malcolm Cochran, Esq., Dr. Kathy Janvier, Dr. Kevin Sheahan.
- **Proxies**
Patricia Dailey Lewis, DAG for (The Honorable Joseph Biden), Ms. Karen Golden-Triolo for (Secretary Henry Smith), Anita Muir for (Ms. Judith Ann Moore), The Honorable Joelle Hitch for (The Honorable Chandlee Johnson Kuhn), Ms. Allison McDowell.
- **Staff**
Anne Pedrick, MS, Executive Director
Michael Brown, Office Manager
Angela Birney, Administrative Assistant

Call to Order:

The meeting was called to order at 1:05 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with 16 members present.

OLD BUSINESS

Minutes

Upon a motion duly made and seconded, the minutes of the September 19, 2008 meeting were approved without change. The Executive Session minutes were approved with the following changes. The tracking issue for case 1380 was revised to read: DFS adherence to the MOU with regard to referring this case to the police.

NEW BUSINESS

Election of 2009 Chair:

The election was deferred until the February Commission meeting.

Executive Director Report:

Budget Issues: CDNDSC has been asked to make budgetary cuts from both the current budget and the FY09 budget. The Commission agreed to send a letter to OMB in support of the Commission's current budget.

Annual Report: Anne Pedrick will begin working on the draft. Due to budgetary constraints, the Annual Report may not be printed but instead distributed electronically.

Bereavement Conference: The Conference was a success with over 40 participants.

Basinet Training: Laurie Lee conducted the training session with CDNDSC staff and FIMR CRT members.

Safe Sleeping Posters: These posters have been printed and will be mailed to all daycares throughout the state.

Child Death update: Islanda Finamore is creating datasheets, based on the National Data tool questions, specific to each cause of death to ensure that necessary information is being captured during each review.

National Child Death: Teri Covington will be creating a committee of Child Death Executive Directors nationwide to develop a social marketing campaign.

Process Subcommittee: Mariann Kenville-Moore presented the final draft of the CAN policy for the Commission approval. There was extensive discussion regarding the scope of the review. Following a motion duly made and seconded, the Commission approved the policy with one change to page 4 section D. A copy of the approved policy with said change has been attached to the minutes. The Office of the Child Advocate abstained from voting and requested that it be noted in the minutes that should the Commission, in following the policy, fail to act on a case and a child dies or almost dies, the first recommendation from that office will be that the Office of the Child Advocate be removed from the Commission.

Other Business:

There was no other business discussed.

Public Comment:

There was no public comment.

Upon a motion duly made and seconded, it was unanimously decided to enter Executive Session.

Upon return to public session, a motion was duly made and seconded and unanimously approved to adjourn at.